



In view of the order of Honorable Supreme Court of India to reduce vehicle pollution & to provide clean and green environment in the NCR.

HARYANA CITY GAS
is setting up **CNG STATIONS** in the districts of Gurgaon,
Rohtak, Bahadurgarh & Jhajjar

Haryana City Gas is interested in setting up CNG Stations based on Dealer Owned Dealer Operated (DODO) model in **Old Gurgaon, Manesar, Bilaspur, Farrukhnagar, Pataudi, Jhajjar & Bahadurgarh, Sultanpur, Dwarka Expressway** for which Haryana City Gas is looking for interested parties owning Land & also having sound financial strengths.

Site Requirement for Setting up CNG Station:

1. The Plot should be with clear & undisputed title for setting up CNG Station.
2. The Plot should be around 1250 Sq. meters and having around 50 meters frontage.
3. The Plot should be connected to the main road.
4. The Plot in the close vicinity of Haryana City Gas proposed or existing natural gas pipeline line shall be preferred.

Application Form can be downloaded from the company website: www.hcgonline.co.in

**Note: The form for setting up CNG station(s) has to be submitted physically along with required documents and will not be accepted electronically. Interested parties should submit their willingness along with a Non-refundable processing fee of Rs.5,00,000/- (Rupees Five Lakh only) at the time of issue of Letter of Intent (LOI).*

For further assistance, please do Contact at:

HARYANA CITY GAS

A-149, Sushant Lok, Phase-I, Gurgaon (Haryana)

e-mail: info@hcgonline.co.in, info@hcgkapilchopra.com (Between 11AM to 5 PM- Sunday Off)

Phone No. :- 0124-2578705/06, 2388888

B-65/3, Naraina Industrial Area, Phase-II, New Delhi-110028,
(Between 1PM to 5 PM- Monday Off) e-mail: bentex3@rediffmail.com

HARYANA CITY GAS

APPLICATION FORM (For plots offered to set up CNG station) Dealer Owned – Dealer Operated (DODO) Model

Application for Location: City..... State

Latest passport size
photograph with specimen
signature on photograph

APPLICANT INFORMATION

1. INDIVIDUAL

Name :

Date Of Birth : / /

Age as on the date of application : Yrs.

Father's/Husband's Name :

Gender

Nationality

Marital Status

Phone (Res.)

Phone (Off.)

Mobile

Email :

PAN No.

Address of communication

Flat/House No.

Building Name

Plot No.

Street Name

Locality

Landmark :

City:

State:

ZIP Code:

2. FIRM/PARTNERSHIP/PRIVATE/PUBLIC LIMITED/OTHERS

Type of Firm (Firm/Partnership/Private/Public Limited/Others)

Name of Firm :

Contact Person (Name & Designation of the person in the said firm) :

Phone (Off.)

Fax

Mobile

Email :

PAN No.

Address of communication

No.

Building Name

Plot No.

Street Name

Locality

Landmark :

City :

State :

ZIP Code :

3. INCOME (Individual/Firm)

Gross Income during last financial year ended 31/03/2015 : Rs. _____ (Attach Proof)

In case an income tax assesses, furnish PAN No :

SITE DETAILS

Name of the owner(s) of the site

Relationship of land owner with the applicant

Location of the plot

Address of the plot

Specify the relevant information

(i) Khasra/Gata/Kila Number

(ii) Khata Number

(iii) Khatauni Number

(iv) City survey no. of plot & Village

(v) Area of the plot (In Sq. mtrs)

(vi)	Frontage available (In mtrs)
(vii)	Depth of the plot (In mtrs)
(viii)	Zone
(ix)	Details of the Plot and its surroundings: (Indicate approx. distance between the surroundings and plot boundary)
	• East:
	• West:
	• South:
	• North:
	• Dimensions of the plot
	• Status of plot Agricultural/Non Agricultural
	• Any reservation on the plot
(x)	Availability of power connection
(xi)	Availability of water connection
(xii)	Encroachments, if any
(xiii)	Details of any adjoining roads (main road, service road etc, indicate width of road):
(xiv)	Whether land is at any time, covered in Govt. Acquisition plan
(xv)	Is any path way crossing the land
(xvi)	Any high voltage transmission lines Near by If yes distance from the plot: in mtrs.
(xvii)	Local Municipality ward
(xviii)	Nearest police station
(xix)	Nearest fire station
(xx)	Whether title of plot is clear, marketable and Undisputed
(xxi)	Whether land is on ownership/lease basis :
(xxii)	In case of lease, name of lessor and validity of lease
(xxiii)	whether the owner has received any notice of any type from any statutory body/ Agency for the referred plot. If yes, details thereof
(xxiv)	Previous experience if any in dealing with hazardous goods /Petroleum Products etc. Necessary documents for experience, financial strength of firm, achievements etc. have to be submitted separately.
(xxv)	Three photographs with different side views o the plot to be enclosed.

(Separate sheets may be used for providing relevant information)

Terms and conditions of DODO model

After carrying out the detailed techno-commercial survey, HCG (KCE) at its sole discretion may select the suitable plots for setting up of CNG station. Once the sites are selected, then the landowner (Dealer) will have to enter into an agreement with HCG (KCE) i.e. CNG Franchisee Agreement for a period of 10 years, mutually extendable. HCG (KCE) will prefer large plots, having good vehicular load and is in the close vicinity of gas pipeline. The following are the terms and conditions that are presently being followed:

1. IN DEALER'S SCOPE

- a) All necessary permissions required from all statutory authorities (like Chief Controller of Explosives (CCOE)/PESO – Nagpur and local office, NHAI, Building proposal, Factory department, Environment department, local Municipal office, HUDA, CFO, PCB, Directorate of Health & Safety, Local Office, Traffic Police etc for setting up of CNG stations are to be arranged by the landowner. HCG (KCE) shall guide for the same. All the clearances, NOCs obtained shall be in the name of HCG (KCE).

- b) All civil works such as foundations, canopies, electrical rooms, trenches, driveway, boundary wall, Sales room, signage, pylon (totem), entry / exit signs, hoardings, lightings etc are in the scope of the Dealer and shall be carried as per the technical details & design approved and provided by the HCG (KCE).
- c) Change in Land Use (CLU): Dealer shall get the CLU of the land plot at his/her own cost well before the project activities are commenced at the plot.
- d) The entire plot has to be developed exclusively for setting up of CNG station only and no other activity shall be allowed without consent of HCG (KCE).
- e) Telephone facilities, cabin with table, chair etc. for compressor operator has to be provided by the Dealer at his own cost.
- f) Power connection under the industrial category up to the site has to be arranged by the Dealer. All necessary permissions including deposits, cable charges, connection charges etc as levied by the Power licensee for obtaining power supply shall be in the scope of the Dealer. If the transformer and other associated electrical equipment are required for supplying power, then the same shall be in the scope of the Dealer.
- g) Power cost towards illumination of the station is in the scope of the Dealer (a separate meter will have to be provided by the Dealer).
- h) All safety and general hoardings as per HCG (KCE) design and specifications are to be arranged by Dealer.
- i) Day to day operations like dispensing and maintaining the CNG outlet (as per guidelines of HCG (KCE)) shall be in the scope of the Dealer.
- j) As per the PNGRB "Quality of Service Standards", the dealer will provide safe and potable drinking water, free air, clean and functional toilets, consumer complaint box, safety kits, fire extinguisher and other safety related equipments, shelter for passenger off loaded before In case of daughter booster station, the light commercial vehicles required for transportation of CNG cascades will be arranged by the Dealer, for which separate mutually agreed charges will be paid.
- k) Refilling of vehicles on best endeavor basis.
- l) Dealer shall deposit Nonrefundable application fee of Rs. 5 Lakhs alongwith application & land ownership papers before issuing LOI and a refundable gas security deposit equivalent to one month gas sale amount before installation of any equipment at the site.
- m) Interest free gas security deposit shall remain deposited with HCG (KCE) till CNG station is in operation. In the event of cancellation of CNG Franchisee Agreement; HCG (KCE) will recover all the equipments first and thereafter shall refund the security deposit to the Dealer without any interest after adjusting any dues whatsoever.
- n) The dealer shall arrange for cash pick-up from his outlet to HCG(KCE) office or as advised at its own cost on daily basis.
- o) In future in case the company needs to shift/ modify/ shut down or close the CNG station's operation in lieu of any government guidelines or notice due to any development planned by highway/railway/municipal body/HUDA etc, the existing dealer shall have the first right of refusal for any new location proposed by the company for shifting of the said CNG station.
- p) For any disputes, if arises, shall be subject to the jurisdiction in the Courts of Law of Delhi only.
- q) Manpower: All manpower required for smooth operation of equipments installed at the station and dispensing of CNG to vehicles including security of station.
- r) All Housekeeping expenses, telephone charges and horticulture expenses etc shall be in dealer scope.
- s) To ensure the safe operation of equipment and station.

2. IN HCG (KCE)'S SCOPE: DODO Model

- i. HCG (KCE) will open either mother/online /daughter/daughter booster station depending upon the technical requirements.
- ii. Rs.1.45/Kg commission on CNG sales shall be paid to the dealer.

- iii. All the CNG equipments like compressor, dispenser, and cascade will be installed and commissioned by HCG(KCE).
- iv. All periodic and break down maintenance of CNG equipment will be in the scope of HCG (KCE).
- v. The cost of power towards running of compressor and dispenser will be reimbursed by HCG (KCE). For reimbursement of power cost, Dealer shall install a separate sub meter for power consumption in running of Compressor and Dispenser.
- vi. HCG (KCE) will train the technician / manpower for CNG dispensing.
- vii. At any stage in future any commission on CNG sales if any, company's decision shall be final and binding on the Dealer.
- viii. The above mentioned scope is subject to change at the discretion of HCG (KCE).

UNDERTAKING

I do hereby declare that I have read and understood the above mentioned terms and conditions of HCG (KCE) and undertake to produce Originals of all the attachments enclosed with this application at the time of verification, if called for and I am aware that in the event I fail to produce the Originals, my Application for dealership will be disqualified.

I, hereby certify that the information given above is true to the best of my knowledge and belief. Any wrong information / suppression of facts will disqualify me from being considered for the dealership.

Place :

Signature :

Date :

Name in block letters :

Following documents to be submitted along with application form:

Personal

- i. Age Proof (Any educational certificate)
- ii. Income Proof (IT Return)
- iii. ID proof (PAN Card)
- iv. Address proof (Driving license)

Business

- i. Income proof (IT return/Balancesheet)
- ii. Net worth certificate from CA
- iii. Shop and establishment certificate

Land / Property

- i. Key architect plan showing dimensions of property.
- ii. Lease deed.
- iii. Ownership documents (Title deed showing the ownership of the land)
- iv. Latest Property assessment receipt and Property Tax Payment receipt.
- v. Title clearance certificate and non - encumbrance certificate from a reputed solicitor, if required
- vi. Land demarcation with road alignment
- vii. NOC (No Objection Certificate) from landlord in case of lease hold land.
- viii. Partnership deed in case of partnership firm.
- ix. NOC from HUDA, MCG, DM/DC as applicable.
- x. Succession Certificate / Probation of Will from Hon'ble Court, if original Owner of the Land has expired.
- xi. Distribution deed (in case of family distribution)
- xii. Mutation entry - Ferfar (if property is purchase/sale/gift/distribution)
- xiii. Power of Attorney (if required)

**Above documents shall be submitted along with the application form. Non-submission of above documents will entail rejection of application.*